

ELIZABETH CORNELIUS

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EDUCATION

The University of the South, Sewanee, TN

B.A. in German, minor in History, May 2019; *summa cum laude*

Awards: Phi Beta Kappa, Omicron Delta Kappa National Honor Society, Jackson Cross Memorial Award, Federation of German-American Clubs Scholarship, Fairbanks Academic Scholarship

Otto-Friedrich University of Bamberg, Bamberg, Germany

Two-Semester Study Abroad, September 2017-July 2018

EXPERIENCE

Austrian Federal Ministry of Education, Science, and Research (BMBWF), Wels, Austria

U.S. Teaching Assistant: October 2019 - March 2020

- Created 30 original lessons about American culture, government, and history for two Austrian high schools; designed PowerPoint slides to accompany each lesson
- Delivered lessons to 400 Austrian high school students and facilitated classroom discussions
- Coordinated with 21 teachers to schedule lessons
- Negotiated cultural differences in the workplace as a citizen diplomat

German Academic Exchange Service (DAAD), Sewanee, TN

Student Ambassador: August 2018 - May 2019

- Organized 10 events attended by 60 students to promote DAAD study abroad programs
- Employed social media platforms including Facebook and Instagram to advertise events
- Exercised task prioritization as a full-time student while representing DAAD

Sewanee Writing Center, Sewanee, TN

Writing Tutor: August 2016 - May 2019

- Provided editing services to 4 college students per week
- Evaluated structure, content, and grammar of academic papers from a range of fields, including politics and international relations
- Demonstrated close attention to detail and excellent grasp of written language

University of the South, Sewanee, TN

Student Ambassador: October 2015 - April 2019

- Served as a personal host to 2 high-profile university guests, including a TV personality
- Oversaw guests' visits by hosting dinners and managing guests' schedules
- Staffed university-wide events including convocation and graduation

U.S. State Department, Hamm, Luxembourg

Virtual Intern: September 2017 - May 2018

- Conducted independent historical research about WWII soldiers using online databases
- Collaborated with fellow researchers to produce 12 reports for Cemetery Superintendent
- Provided support to a group of visiting veterans at the 2018 Memorial Day ceremony

ADDITIONAL CREDENTIALS

Languages: German: advanced proficiency from 8 years of study

Computer: Microsoft Word Suite (Word, Excel, PowerPoint)