

# Jonathan Levinson

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## Professional Summary

Enthusiastic individual eager to contribute towards team success through hard work, attention to detail, and excellent organizational skills. I am committed, resilient, and adaptable in my ability to perform my duties, and in outperforming expectations. I am currently enrolled at American University's School of International Service in August of 2020, with an expected graduation date of Spring 2022.

## Special Hiring Authorities

Non-Competitive Eligibility as a Returned Peace Corps Volunteer

### Education

American University School of International Service

Master of International Affairs Policy and Analysis.

Expected May 2022

Bard College at Simon's Rock:

Great Barrington, Massachusetts May 2017

Bachelor of Arts

Field of Study: Political Science, History

### Honors

- Peace Corps Coverdell Fellow at American University
- Graduated *magna cum laude*
- Dean's List 2013-2017
- Thesis: The Backseat Drivers of a Nation: The Impact of Western Interests on Modern Iran

### Work History

Peace Corps Zambia

Volunteer:

May 2018- March 2020

- Adjusted to living in a physically and mentally challenging environment for over two years.
- Adaptions made included learning the local language, adjusting to local cultural practices, and living in a rural village setting without running water, electricity, or reliable network
- Exhibited flexibility working in an environment with substantial cultural and economic differences commonly displayed through an individual's work ethic, time management, level of education, available economic resources, and general economic outlook
- Advised rural communities on topics including but not limited to; sustainable agricultural practices, business skills and expansion, financial diversification, livestock management, and production, and various community projects
- Connected rural communities with appropriate businesses, organizations, and resources in urban areas in order to promote and aid with sustainable development

- Conducted house and field visits to observe and offer advice for existing small business and small-scale agriculture operations
- Collaborated with and supported host country education and clinic staff in order to help combat and teach about community and area specific issues
- Drafted, coordinated, and implemented strategies alongside government ministries in order for ministry representatives to travel for the purpose of conducting rural field trainings
- Analyzed needs of host community, and helped community leaders and local government officials develop and implement strategies working towards community development and addressing of pressing needs while overcoming various obstacles
- Conducted child and adult education on various topics including computer literacy, budgeting skills, animal husbandry, and school subjects such as English, social studies, and history
- Performed remotely and independent of direct oversight while completing key developmental tasks and goals assigned by Peace Corps Zambia

Intern at Oxford Analytica:

New York City January 2016-May 2016

- Provided contributions to research and data analysis for client ordered company projects
- Responsible for conducting simultaneous in-depth research and analysis on a variety of time-sensitive projects
- Drafted briefs and policy recommendations for clients supported by previously conducted research
- Responsible for organizing and retrieving project-relevant records of previously finished products.
- Completed clerical tasks such as filing, copying and distributing mail
- Sorted and organized materials such as physical files, tracking spreadsheets and reports
- Maintained physical files and digitized records organized for easy updating and retrieval by authorized team members
- Answered incoming telephone calls, took down messages and provided information

#### **Skillset**

- Volunteer tasking, volunteer program development, volunteer program assistance, and ability to train volunteers
- Ability to facilitate child and adult education
- Adapt to diverse groups
- Adaptive advisory
- Adaptive to changing environments
- Community engagement, networking and advocacy
- Research and analysis, project management, and advisory
- Ability to complete assigned tasks without direct management or oversight in a high stress environment
- Proficient in Kaonde, accompanied by experience in learning tonal languages
- Basic reading, writing, and speaking skills in French