

ALYSON WOOLLEY

EDUCATION

- BA in International Studies, American University, School of International Service, Washington, DC* August 2016- May 2020
- Spanish Studies Double Major and Spanish Translation Certificate
 - Member of Community Based Research Scholars (combines community-based learning and research)
- Santiago Program, Universidad Diego Portales (UDP), Santiago, Chile* February-July 2019

SKILLS AND AWARDS

- Princeton in Latin America Finalist 2021-2022
- Spanish- Fluent/ Advanced Proficient
- Experience with Adobe Software (Photoshop, InDesign, and Illustrator), SPSS, Microsoft Office, Qualtrics, CRM software, Arc GIS, and Python software

PROFESSIONAL EXPERIENCE

- Program Associate, Meridian International Center, Washington, DC* May 2021-Present
- Provided logistical support for US Department of State IVLP visitor programs with public diplomacy goals
 - Collaborated with community partners to create programming on topics ranging from human rights to conservation
- Program Coordinator, Global Language Network, Washington, DC* July 2020-May 2021
- Coordinated over 100 language classes in 25+ languages every semester and assist with transition to virtual platforms
 - Facilitated multiple teacher trainings for volunteer teacher fellows and created schedules in collaboration with teachers
 - Supervised global giver fellowship which provides free language courses to students working in global humanitarian aid
- Intern, PartnersGlobal, Washington, DC* January 2020-July 2020
- Researched funding sources in Cambodia and USAID Resiliency+ Frameworks globally
 - Tracked social change trends in Latin America and shared weekly reports with LAC partner organizations
- Student Researcher, United States Department of State and American University, Washington, DC* January 2020- May 2020
- Worked with American University colleagues under direction of former Ambassador Anthony Wayne in collaboration with the US Department of State on research project identifying the most successful gang reduction programs in the United States
 - Contacted over twenty law enforcement and community organizations on the West Coast and conducted three interviews on strategies of success and data collection
- Intern, Latin America Working Group (LAWG), Washington, DC* September-December 2019
- Supported the work of four program staff on advocacy and lobbying related to human rights initiatives in Latin America
 - Created weekly Colombia policy news briefs sent to over 3,000 subscribers and managed three social media accounts
 - Designed annual report in Adobe InDesign on Latin America policy and human rights sent to over 35,000 subscribers
- Intern, Fundación Superación La Pobreza, Santiago, Chile* March-July 2019
- Analyzed ten international volunteer nonprofit organizations for future NGO collaborations
 - Supported the Foundation in acquiring funds through grant research, writing, translation, and workshop development
- Intern, Peace Corps Office of Overseas Programming and Training Support, Washington, DC* May-August 2018
- Supported development of materials for Programming, Training, and Evaluation team for in field volunteer projects
 - Translated 30+ page documents from English to Spanish on teaching languages for the language team
 - Created reports and implementation tools to understand Peace Corps quantitative impact in thematic areas
- Intern, Senator Ron Wyden's Office, Washington, DC* September-December 2017
- Supported legislative aides by attending policy briefings, writing briefs and letters on issues, and researching relevant topics
 - Researched and created report on constituent services for Hurricane Maria aftermath in both English and Spanish
- Advocate/Lobbyist, Shot@Life, Washington, DC* March 2017
- Selected as one of two representatives for the state of Oregon on Capitol hill during multi day lobbying Champion Summit
 - Attended workshops and researched global childhood immunization issues and then lobbied congressional members
- Researcher, Thrive DC, Washington, DC* January- May 2017
- Conducted five long form interview surveys in Spanish on site, recorded and analyzed data using SPSS software
 - Assisted with the design and implementation of survey assessing Thrive DC's programs for those experiencing homelessness

TEACHING/VOLUNTEER EXPERIENCE

- Education Intern, La Esperanza, Granada, Nicaragua* July-August 2017
- Assistant English as a Second Language (ESL) Teacher, The Family Place, Washington, DC* September 2016-May 2017
- Tutor, Fundación Carles Blanch, Barcelona, Spain* January-April 2016
- Summer Participant, AMIGOS de las Américas, Portland, OR & San Ramon Madriz, Nicaragua* November 2013-May 2015

LEADERSHIP INVOLVEMENT

- Diplomatic Core Mentor, School of International Service, American University, Washington, DC* August-December 2018
- Connected students with on campus events, learning opportunities, and professor mentorship programs
 - Met with 25 first year students weekly to discuss goals and opportunities within the School of International Service
- Nourish International, American University Washington, DC**
- Leadership Positions (including President and International Partnerships Director)* September 2016-December 2018
- Facilitated awareness of international development across campus through sustainable fundraising and events
 - Assisted with coordination of summer internship in Peru with non-profit MOCHE which promotes local sustainability