

## Robin Truitt

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Profile: Robin has a background in international diplomacy, cultural exchanges, and connecting communities to resources. She has traveled to 7 countries including teaching English in Beijing, China, and studying abroad in Tokyo, Japan. In addition, she has experience moderating and facilitating meetings, as well as providing support to international exchange programs, such as IVLP.

### Education

Temple University, Philadelphia PA Graduated May 2020  
Bachelor of Arts in Global Studies, Minor in Political Science

Tokyo, Japan Study Abroad Semester Spring, 2019

### Experience

Program Associate, FHI 360 2021-Present

- Moderates and co-facilitates IVLP professional meetings
- Collaborates with program officers to create program support materials and logistical arrangements for IVLP participants
- Maintains project files and database
- Assists with project budgets and financial documents

Adoptee Board Member, Families with Children from China (FCC), Washington DC 2021 - Present

- Organized events for adoptees in the DC area to expand FCC membership
- Designed social media posts and helped promote events on the FCC website

Marketing and Communications Intern, Citizen Diplomacy International, Philadelphia PA 2020-2021

- Researched local non-profits with similar missions and create a formal proposal of potential programs, to expand services and funding
- Built marketing strategies and created social media content for the cooking diplomacy program to connect members with the international community
- Put in survey data into Raiser's Edge to identify potential donors

Marketing and Development Intern, World Affairs Council of Philadelphia Summer, 2020

- Provide support in the Marketing and Development departments to promote this nonprofit's services to potential clients and donors
- Research speakers for future events geared toward strengthening engagement
- Managed database, recording attendee demographic in Raiser's Edge
- Assisted Travel department by writing travel blog posts for company's website to expand audience and engage members

Human Services Intern, Nationalities Service Center Summer, 2019

- Spearheaded the Resettlement Program's community integration project to help refugees and immigrants familiarize themselves with Philadelphia and to identify necessary resources
- Used Canva to design marketing materials such as flyers and event calendars for their website

Tutor - Discover Club, Beijing, China Summer, 2018

- Lived in China for three months working as an English tutor for young Chinese students
- Taught English-speaking, writing, and reading skills, both in small groups and individually

### Volunteer Experience

- The Asian and Pacific Islander Organization for Cultural Awareness (TAPIOCA) 2021- Present
- Moderated and organized a panel discussion about navigating identity in leadership positions from a diverse lense
  - Collaborated with the PRIDE employee resource group and facilitated a discussion on the intersectionality of identity
- Tokyo, Japan Study Abroad Ambassador, Temple University, Philadelphia, PA 2019-2020
- Advised students interested in studying abroad at the Tokyo, Japan Temple campus.
  - Utilized knowledge from participation in this program to peak student interest and promote involvement
- Vice-President of Project Haiti, Temple University, Philadelphia PA 2017-2018
- Traveled to Haiti to repair the St. Francis Xavier Orphanage and provide donations raised through Project Haiti's on-campus fundraisers. School supplies, toiletries, and clothing were given to eighteen children
  - Led weekly meetings for forty club members, presenting on fundraising updates, information about the orphanage, and Haitian culture
- Adoption Workshop, Temple University, Philadelphia PA Fall, 2018
- Created Temple University's first workshop for interracial/ international adoption students, providing them a forum for networking and group discussion
  - Advertised event flyer and wrote content posted on the Asian Student Association's social media
- Bachpan Bachao Andolan - Volunteer in India Spring, 2014 & 2016
- Traveled twice to India to advocate for ending child labor and ensuring education for all children, especially girls. Attended lectures led by Nobel Laureate Peace Prize winner Sri Kailash Satyarthi
- Global Leadership Adventures, Volunteer in Thailand Spring, 2015
- Refurbished facilities at an orphanage and taught English at elementary and middle schools

### Honors & Awards

- Fulbright English Teaching Assistantship Taiwan 2021
- Global Ties U.S. Emerging Leader 2021
- Comcast Leaders and Achievers Scholarship for Community Service 2016
- Student Diversity Leadership Conference 2014, 2015
- Selected by high school administration to attend national diversity events in Indiana and Florida. Collaborated with like minded peers about improving social justice
  - Participant on High School Alumni panel and discussed my experience at the conference (2020)

**Skills:** Beginner-level Chinese, Microsoft Office (Word, Excel, PowerPoint, Teams) Google Drive, Donor Perfect, Raiser's Edge, Mail Merge, Canva